

About the Committee

The California ITC Awards Committee administers the IT Council's annual "Recognition Awards for Outstanding Achievement in the Field of Information Technology" and solicits nominations for the National Association of State CIO's (NASCIO) Meritorious Service Award.

Agencies and Departments are encouraged to submit to the Committee outstanding achievements in the field of information technology for award consideration. Submissions should exemplify best practices and provide innovative or transformational methods of providing service to our constituents and supporting the public policy goals of the State.

Process

Agencies and departments submit award nominees to the Committee for review. The Committee will review nominations to ensure they are complete and meet the award criteria. For awards that accept limited nominations, the Committee will determine what nominations are sent forward. For example, NASCIO restricts states to one entry per category. California departments would send their nominations for the NASCIO award to the ITC Awards Committee who would then send one nomination per category.

Submissions should be formatted as follows, or as directed by the external awarding agency if applicable

[American Council for Technology Intergovernmental Solutions Award](#)
[Link to NASCIO required elements]

- I. Executive Summary
- II. Background
 - a. Concise description of business problem
 - b. Concise description of solution implemented
- III. Results
 - a. Impact on government operations or customer service
 - b. Benefits realized by service recipients, taxpayers, agency or state
 - c. Financial benefits (return on investment, short term/long term payback)
 - Include summary calculations

Completed nominations should be sent to Deborah Schwartz at deborah.schwartz@boe.ca.gov with the subject line "IT Awards Nomination". Submissions will be filed on receipt according to the award noted on the application.

Nominations will be distributed to Committee members for electronic review and comment 30 days prior to the final filing date for external IT awards. Nominations for the IT Council's "Recognition Awards for Outstanding Achievement in the Field of Information Technology" should be submitted on an ongoing basis. Nominations will be discussed and evaluated, using the evaluation criteria defined by the awarding entity. For example, NASCIO award nominations will be evaluated according to the criteria provided by NASCIO. CDG awards will be evaluated according to the criteria provided by the Center for Digital Government. The ITC Awards Committee will formally submit approved nominations. For open submission programs, approval will be based on meeting criteria. For restricted programs, such as NASCIO, the Committee will select the nominations most likely to win for submission.

Nominations for IT Council awards will be reviewed and evaluated using the criteria listed below. Winners will be selected based on the evaluation.

The IT Awards Committee meets monthly or as needed. Decisions will be based on consensus when possible; the State CIO has final decision-making authority when consensus cannot be reached.

Evaluation Criteria

Submissions will be evaluated based on the following criteria:

[American Council for Technology Intergovernmental Solutions Award](#)

NASCIO Awards Nominations (link to NASCIO requirements once posted)

Center for Digital Government Nominations (link to CDG requirements once posted)

IT Council Awards Nominations:

- **Innovation or Transformational Change**
How technology was used in new, innovative ways to bring about significant improvements in the services offered.
- **Functionality**
How technology was used to improve the functionality of government processes.
- **Efficiency and Economy**
How technology was used to improve the efficiency and economy of government processes.
- **Best Practices**
Use of industry best practices to bring about significant improvements in the business of government.

Contact Information

IT Awards Committee Chair

Davood Ghods

(916) 654-0442

DGhods@cdfa.ca.gov

IT Awards Committee Members

<http://www.cio.ca.gov/PDFs/AwardCommitteeMembers.pdf>

IT Awards Submissions

Deborah Schwartz

(916) 324-5598

Deborah.schwartz@boe.ca.gov

Award Posting

Information about award winners will be posted on the State CIO website (www.cio.ca.gov) under IT Awards and on the IT Awards Committee Page.

Submission Due Dates

Award	Nominations Due to ITC Awards Committee	Final Filing Date
American Council for Technology Intergovernmental Solutions Award	Now	March 7, 2007
Center for Digital Government (CDG) <ul style="list-style-type: none">• Best of the Web• Digital Government• Education Achievement Awards	May 1, 2007	June 1, 2007 Fall
NASCIO Recognition Awards for Outstanding Achievement in the Field of Information Technology	May 6, 2007	June 6, 2007
Center for Digital Government (CDG) <ul style="list-style-type: none">• Best of California Awards Program	To Be Announced	Fall, 2007

Draft ITC Awards Program Submission Process

March 6, 2007

CIO Academy Award Nominations

January, 2008

February, 2008

California IT Council Recognition Awards for
Outstanding Achievement in the Field of
Information Technology

Ongoing

Ongoing

Awards Program Submission
Other Award Program Criteria
NASCIO Recognition Awards

March 6, 2007

Format

- I. Executive Summary (one page)
- II. Written justification of the nomination including, in order (up to 5 pages, 600 words per page):
 - Clearly stated title
 - Concise description of the business problem and solution, including length of time in operation
 - Significance of the project to the improvement of the operation of government
 - Benefits realized by service recipients, taxpayers, agency or the state
 - Public value of the project including documented outcomes such as realized return on investment, short-term/long-term payback (with summary calculations), cost avoidance data, or direct impact on citizens.

Evaluation Criteria

Nominations will be evaluated on the clarity, quality, and completeness of the information presented. Each of the following elements from the written justification will make up 25% of the final score:

- Concise description of the business problem and solution, including length of time in operation
- Significance of the project to the improvement of the operation of government
- Benefits realized by service recipients, taxpayers, agency or the state
- Public value of the project including documented outcomes such as realized return on investment, short-term/long-term payback (with summary calculations), cost avoidance data, or direct impact on citizens.

Categories

- Business Continuity
 - Cross-Boundary Collaboration and Partnerships
 - Data, Information, and Knowledge Management
 - Digital Government: Government to Business (G to B)
 - Digital Government: Government to Citizen (G to C)
 - Digital Government: Government to Government (G to G)
 - Enterprise Architecture
 - Enterprise IT Management Initiatives
 - Information Communications Technology (ICT Innovations)
 - IT Project and Portfolio Management
-

Awards Program Submission

Other Award Program Criteria

March 6, 2007

CDG Best of the Web and Digital Government Awards

No clear format

Scored as follows:

30% Innovation

"This criterion focuses on the "Wow!" factor -- that is, the innovative use of technology or stand-out approaches. What we are looking for here is what hasn't been done before or what is cutting edge. A competitive submission will clearly describe its latest Web site or application innovation. It will also explain the degree of innovation, why the innovation was needed, and how the innovation has affected the Web site or application and its users."

50% Functionality

"This criterion focuses on the functionality that supports end-to-end transactions with high ease of use and satisfaction for interactions between citizens, businesses and governments, or between the educational institution and its students, teachers and parents. A competitive submission will include but is not limited to: clean appearance and ease of navigation, and commonality of look, feel and functionality among transactions of similar type (or within the same environment or domain)."

20% Efficiency and Economy

"This criterion focuses on measuring the impact of the solution on the operations of governmental or educational institutions. A competitive submission will identify:

1. Whether a Return on Investment (ROI) method was formally used in assessing the impact of the solution
 - If yes, which ROI was used (Cost Benefit, Value-add, Net Present Value, etc.
2. What those measures indicate
3. Combined with soft-dollar benefits, what the impact of the solution was on the cost structure of performing particular functions."

Additional Instructions

"In addressing the criteria, please write clear, concise and plain language (English-only) statements, and spell the first use of all acronyms. Assume that the readers are not familiar with your organization's roles, responsibilities or jargon. For applications and projects, briefly describe the context in your responses, so the reader can understand the program area that the technology is being applied to, what the project was designed to address, and the results."